## **FOIA Policy**

The Freedom of Information Act (FOIA) is a federal law that provides the public with a right to access government records. The purpose of the law is to ensure an informed citizenry by providing the public with access to information that sheds light on an agency's performance of its statutory duties. The FOIA provides that any person may ask any federal agency for records and that the agency must provide those records, unless an exemption applies or the records fall outside the coverage of the FOIA.

Public records requests at Strong Start Academy may be submitted verbally or in writing (including electronic mail) and directed to:

## By Mail

Marisol Piedra Strong Start Academy Elementary School 310 S. 9th Street Las Vegas, Nevada 89101 (702) XXX-XXXX

## By Electronic Mail

Submit request by electronic mail to: mpiedra@clvstrongstartes.org